|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AUDIT QUOTE | | | | | | | (Company Name)  (Contact Number)  (Address)  (City) |
|  | | | | | | | |
| **Auditor Details:** |  | | | | | | |
| **Name:** | **Address:** | | **Contact Number:** | | | **City:** | |
| (Name) | (Address) | | (Contact Number) | | | (City) | |
|  | | | | | | | |
| **Audit Task** | | | | **Time frame** | | **Price** | |
| Audit Planning | | | | 4 Days | | $500.00 | |
| Report Preparation, Transaction Confirmations, Internal Controls | | | | 4 Days | | $200.00 | |
| Risk Assessment, Functionality Testing, Revenue and Disbursement | | | | 3 Days | | $150.00 | |
| Field work (Deposits, Payroll and unrecorded liabilities checking) | | | | 5 -7 Days | | $100.00 | |
| Draft Reports (Auditors Feedback, Report Submission) | | | | 3 Days | | $100.00 | |
|  | | | | | | | |
|  | | | | | | | |
| **Terms and Conditions:**   * Payment should be made not later than 15 days. * 30% should be paid in advance. | | | | Sub Total: | | $1,050.00 | |
| Tax @ 5%: | | $52.50 | |
| **Total:** | | **$1,102.5** | |
|  | | | | | | | |
| **Prepared By:** | | (Name) | | | **Signature:** | | (Signature) |